

## Operations & Maintenance Activity Log for Small Wineries

Write N/A for any box not applicable to your operation					Check box if applicable and describe activity at right			Activity Details
DATE	Employee initials	pH measurement 5.5 ↔ 11.5	Process wastewater flow meter totalizer reading or volume calculation (gal.)	Solid waste disposal location (e.g. trash, vineyard)	pH meter calibration and/or pH neutralization	Filtered/removed solids from process wastewater	Pretreatment equipment maintenance and/or cleaning	e.g. <ul style="list-style-type: none"> <li>• barrel-tanks-bins washed;</li> <li>• solid waste disposed;</li> <li>• pH calibration/neutralization;</li> <li>• hose/transfer line cleaning;</li> <li>• barrel hydration;</li> <li>• pretreated process wastewater</li> </ul>
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